

Medication and Healthy Body Training 2020

TasTAFE Health, Aged and Disability South is pleased to again offer a range of courses to support the safe administration of medication by workers in the Community, Aged and Disability sectors.

NOTE: Students MUST be employed by an organisation that provides and supports the student in the workplace. Access to clients allows the students to complete the assessment using evidence of having supported a person's health and wellness needs.

SUBSIDISED SKILL SET

Medication Skill Set

HLTAAP001 – Recognise healthy body systems **and**

HLTHPS006 – Assist clients with medication *Conditions apply

INDIVIDUAL COURSE UNITS

Medication course

No prior HLTHPS006 – Assist Clients with Medication course attended

Healthy Body System Course

No prior HLTAAP001 – Recognise healthy body systems course attended

Medication Refresher

Already hold HLTHPS006 – Assist clients with medication certificate

MEDICATION SKILLSET via CANVAS ONLINE

\$354

- **HLTAAP001 – Recognise healthy body systems**
- **HLTHPS006 – Assist clients with medication**

STRUCTURE:

HLTHPS006 – Online learning, activities and assessment via CANVAS

- 4 weeks to complete the online learning and assessments once enrolled
- 1 Day workshop at Clarence Campus for practical assessment

HLTAAP001 – Online learning and written assessment via CANVAS

- 4 weeks to complete the online learning and assessments once enrolled
- 1 day workshop at Clarence Campus for practical assessment for HLTHPS006.

*This skill set is subsidised by the state government to support employers to meet the requirements of the Disability Services Medication Management Framework.

*To be eligible for the Medication Skillset subsidy, you have to be an Australian Citizen or Permanent Resident.

*Students can enrol in this skillset if they have already completed HLTAAP001 or HLTHPS006 as it can be credit transferred. They will need to provide evidence of their attainment of this unit so we can complete our credit transfer paperwork Plus supply a workplace testimonial of current competence.

* If the student holds an older unit for Healthy Bodies such as HLTAP301C or B then a gap assessment can be arranged.

MEDICATION COURSE via CANVAS ONLINE

\$429

- **HLTHPS006 – Assist clients with medication**

STRUCTURE:

Online learning and activities via CANVAS including written assessments

- 2 weeks to complete the online learning and assessments once enrolled
- 1 day workshop at Clarence Campus for practical assessment.

HEALTHY BODY SYSTEMS via CANVAS ONLINE

\$194

- **HLTAAP001 – Recognise healthy body systems**

STRUCTURE:

Online learning and activities including written assessments via CANVAS

- 2 weeks to complete the online learning and assessment once enrolled.

MEDICATION REFRESHER (non-accredited) WORKSHOP

\$92

- **HLTHPS006 Assist clients with medication**

STRUCTURE:

1 day workshop with in class activities as evidence of continued competence on campus at TasTAFE's Clarence Campus.

- Completed previous certificate HLTHPS006
- To enrol in the refresher course students will need to provide evidence of previous achievement of HLTHPS006 (best practice is to refresh knowledge and skills every three years).

Assessment process – important information

HLTAAP001 – Recognise Healthy Body Systems (online learning, activities and assessment).

HLTHPS006 – Assist clients with medication (online learning, activities and assessment and simulated practical assessment on campus during the booked workshop).

Students have three opportunities to complete assessments to the required standard.

If after three opportunities students are unable to be assessed as competent they will need to repeat the course, enrol again and pay the cost.

The time frames are two weeks for the medication course or healthy bodies alone or 4 weeks for the skill set. Extensions can be requested although when enrolling through a sponsor there may be a may workplace requirement that you complete within the timeframe sponsored. You will need to let your manager know if there is any issues surrounding this.

If you arrive for a workshop and the online learning activities and assessments are not complete you will be asked to leave and do the work required and rebook another workshop.

Occasionally students repeatedly fail to attend for workshops that they have booked and do not notify the assessor. When this occurs the missed assessment will count as one assessment submission.

2020 dates for enrolment and workshops

CHCSS00070 Skill Set HLTHPS006 Assist Clients with Medication HLTAAP001 Recognise Healthy Body Systems Online	HLTHPS006 Stand alone Assist Clients with Medication Online	HLTAAP001 Stand alone Recognise Healthy Body Systems Online	Medication Refresher workshop 1 day course at Clarence Campus	HLTHPS006 1 day workshop at Clarence Campus Post online complete
Enrolment cut off date	Enrolment cut off date	Enrolment cut off date	Workshop date	Workshop date
29/1/20	11/2/20	11/2/20	13/2/20	26/2/20
26/2/20	10/3/20	10/3/20	17/3/20	25/3/20
1/4/20	14/4/20	14/4/20	9/4/20	29/4/20
22/4/20	5/5/20	5/5/20	12/5/20	20/5/20
27/5/20	9/6/20	9/6/20	18/6/20	24/6/20
24/6/20	7/7/20	7/7/20	2/7/20	22/7/20
22/7/20	4/8/20	4/8/20	26/8/20	19/8/20
19/8/20	1/9/20	1/9/20	23/9/20	16/9/20
30/9/20	13/10/20	13/10/20	20/10/20	28/10/20
21/10/20	3/11/20	3/11/20	24/11/20	18/11/20
*Additional dates for enrolments, workshops or refreshers may be added by arrangement to suit particular needs or whole work groups if the numbers are viable (minimum of 10 students) and TasTAFE have teacher and room availability.				

Booking process

If you would like to pay for the course, please fill out the attached *Sponsorship form* and have the attached *Student Application Form Step 1: Personal Details* and *Course Selection Form* filled out by the student, ensuring that the student's details are correct, written clearly and include their unique student identifier (USI).

If the student does not have a USI please direct them to www.usi.gov.au and apply for one before returning the form.

Please refer to the **2020 Dates for enrolment and workshops** table above regarding enrolment deadlines that coincide with individual workshop dates. Please return enrolment forms to admin.healthageddisabilitysouth@tastafe.tas.edu.au

Once enrolled the student will receive an email with the CANVAS student guide attached. This must be read carefully for log in and commencement of course details.

Once a student has been deemed competent, the Certificate/s shall be scanned through to you and the original shall be posted direct to the student.

If a student does not attend for a workshop and the booking was not cancelled 72 hours prior to start date of workshop the full course fee will apply. This also applies if the student has completed paperwork and enrolled but does not complete the online learning and assessment process within the allocated time frame and does not request extension of time.

Contact

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or

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